

**STAUNTON HISTORIC PRESERVATION COMMISSION
March 26, 2019
5:30 p.m.
Council Chambers**

PRESENT: **David Brown, Chair
Deneen Brannock, Vice Chair
Alexander Avery**

ABSENT: **Michael Brown
Dennis Blanton
Rodney S. Rhodes, Senior Planner**

ALSO PRESENT: **Linda Nesselrodt, Zoning Technician
Terry Holmes, Council Liaison
Frank Strassler, Historic Staunton Foundation
Suzanne F. Simmons, Clerk of
Council**

The Chair opened the meeting at 5:30 p.m.

MOTION TO APPROVE AMENDED AGENDA

The Chair noted there had been a change in the agenda and asked for a motion to approve the amended agenda.

Ms. Brannock moved to accept the amended agenda. The motion was seconded and carried at 3-0.

MOMENT OF SILENCE

A moment of silence was observed. Ms. Brannock then read the preamble of the Historic Preservation Commission.

APPROVAL OF MINUTES

Ms. Brannock moved to approve the minutes of the February 26, 2019 Meeting as presented. The motion was seconded and carried at 3-0.

NEW BUSINESS

- a. **CERTIFICATE OF APPROPRIATENESS
Mark & Julie Roebuck
115 Church Street
Amend Existing COA****

Julie Roebuck, 115 Church Street, stated they were given permission by the Commission in October, 2018 to remove the vinyl siding which covered the house to be replaced with wood clapboard siding. She noted in the process of removing the vinyl siding, stucco was discovered on the back side of the house and found to be in complete disrepair and not salvageable. Ms. Roebuck noted this was removed and is now proposing to install clapboard in its place instead of stucco.

Ms. Brannock stated the Commission had previously approved the installation of the clapboard siding and while stucco appears to have been what was on the back addition, she felt it was within the guidelines to use the clapboard as a comparable substitute material to replace the damaged stucco. She noted this was a continuation of what had been installed on the front of the house.

Ms. Roebuck stated a contractor informed them the foundation was compromised due to water damage and did not recommend replacing the stucco on the back addition.

Mr. Avery asked if there were plans to stabilize the foundation at the rear of the house. Ms. Roebuck stated they were already working with a contractor as well as an engineer.

Mr. Avery moved to approve the Certificate of Appropriateness for installation of wood siding on the rear enclosed porch as a replacement of the destroyed stucco.

The motion was properly seconded and carried at 3-0.

b. CERTIFICATE OF APPROPRIATENESS
John Smallwood
311 North Coalter Street
HVAC Screening

John Smallwood, 311 N. Coalter Street, stated his proposal is to install an HVAC compressor system on the side of the house and then screen with plant material on the north side of the house.

Ms. Brannock asked Mr. Smallwood about the ducts on his proposed drawing. Mr. Smallwood stated these were the normal ductwork which comes out of the compressor covered by a white metal covering and is standard equipment and would go to the upstairs into the rooms.

Mr. Avery asked if this was a refrigerant line underneath. Mr. Smallwood replied that it was.

HSF Recommendation - HSF recommends the Certificate of Appropriateness be approved.

Ms. Brannock moved that the Certificate of Appropriateness be approved as presented for installation of the HVAC unit with screening by landscaping.

The motion was properly seconded and carried at 3-0.

c. CERTIFICATE OF APPROPRIATENESS
Mallory McKendry
920 West Beverley Street
Install a Fence

Mallory McKendry, 920 W. Beverley Street, stated she is proposing to install a metal fence system across the front of their property for protection and safety. She noted the fence system would be constructed with square pickets, rails, and posts in order to maintain the historical aspect and abide by regulations.

Ms. McKendry stated the pickets will be topped with a “tri finial top”. The fence will be placed along the sidewalk at the front of the building. A double gate will be placed at the west end in front of the entry walk and steps.

Ms. Brannock asked if the fence would cover the staircase. Ms. McKendry stated it would not cover the staircase due to their mailbox being there.

HSF Recommendation: HSF recommends the approval of the Certificate of Appropriateness.

The design, materials, and location of the picket fence is compatible with the historic district. As proposed, the project meets the local guidelines in terms of materials, size, scale, and location.

“5. The design of new fences and walls should blend in with the materials and designs found in the historic district and should generally reflect the era and style of the surrounding area. Commonly used materials are brick and stone for walls and wood or metal for fences. Historic cast concrete with screened aggregate finishes also is found in the historic districts and may be appropriate for new walls if the color and finish matches historic examples. Planted hedges are also used to define edges of properties.

Mr. Avery moved to approve of the Certificate of Appropriateness to install a 36 -inch tall, black, powder coated aluminum fence system with square pickets, rails, posts, and a double gate. The pickets will be topped with a “tri finial top”. The proposed fence meets the guidelines for Fences & Walls.

The motion was properly seconded and carried at 3-0.

OLD BUSINESS

**a. CERTIFICATE OF APPROPRIATENESS
Henry C. Bayne
622 Stuart Street
Replacement Windows, Already Completed**

Ms. Nesselrodt stated Mr. Bayne has signed the “Agreement to Table” paperwork request. She noted staff appreciated the Commission’s continued patience in working with the applicant. Staff is asking for a two-month continuance and hopefully will be able to move forward at the June 25, 2019 meeting.

Ms. Brannock moved that the Commission approve the request to extend the application until June 25, 2019.

The motion was properly seconded and carried at 3-0.

**b. CERTIFICATE OF APPROPRIATENESS
Virginia Building, L.C. / Boyce Brannock**

**25 North Central Avenue
Change Out Exterior Doors**

Ms. Brannock recused herself and stepped down from the dais.

Ms. Nesselrodt stated last month Boyce Brannock was to obtain additional information from the tenant, but has yet to receive any information. She stated Mr. Brannock is agreeable to table this item and has submitted the "Agreement to Table Agenda Item" paperwork until the April 23, 2019 meeting.

Mr. Avery moved to table this motion until April 23, 2019.

The motion was properly seconded and carried at 2-0.

Ms. Brannock returned to the dais.

OTHER BUSINESS

a. Discussion on Small Cell Towers / 5G

Chairman Brown stated since there were only three Commission members present at the meeting, he proposed moving the discussion until the April 23, 2019 meeting.

Mr. Avery moved to table the discussion on 5G Cell Tower until the April 23, 2019 meeting.

The motion was properly seconded and carried at 3-0.

ADJOURNMENT

The Chair adjourned the meeting at 5:49 p.m.

Suzanne F. Simmons
Clerk of Council