



VSMP AND VESCP PERMIT ISSUANCE PROCEDURE

This guidance document is to assist applicants in obtaining a VSMP or VESCP permit. Some projects may require the issuance of both permits.

VSMP permit: DEQ permit for land disturbance activities

VESCP permit: City permit for land disturbance activities

Step 1) Is the project a single-family residence?

If yes, proceed to Step 2. If no, proceed to Step 5.

Step 2) **An agreement in lieu of an erosion and sediment control plan is required.** The following information is required:

- Agreement in Lieu of Plan application
- Permit fee of \$250.00
- Performance guarantee of \$2,500.00

Proceed to Step 3

Step 3) Is the total land disturbance equal to or greater than an acre, or is the total land disturbance less than one acre and the project is part of a larger common plan of development or sale that is one acre or greater of total land disturbance where the project site within the larger common plan of development was platted after June 30, 2004?

If yes, proceed to Step 4. If no, **STOP**, no additional information is required.

Step 4) **An agreement in lieu of a stormwater management plan is required.** The following information is required:

- Stormwater pollution prevention plan (SWPPP)

STOP, no additional information is required.

Step 5) **A VESCP permit is required.** The following information is required:

- VESCP land disturbing permit application
- Stormwater management plan
- Erosion and sediment control plan

- Permit fee of \$3,000.00
- Performance guarantee of \$2,500.00/acre of land disturbance

Proceed to Step 6

Step 6) Is the total land disturbance equal to or greater than an acre, or is the total land disturbance less than one acre and the project is part of a larger common plan of development or sale that is one acre or greater of total land disturbance where the project site within the larger common plan of development was platted after June 30, 2004?

If yes, proceed to Step 7. If no, **STOP**, no additional information is required.

Step 7) A VSMP permit from DEQ is required. The following information is required:

- Copy of VSMP general permit registration statement
- Stormwater management plan
- Erosion and sediment control plan
- Stormwater pollution prevention plan (SWPPP)
- VSMP permit number issued by DEQ
- Permit fee per Table 1 of Section 13.05.050(2) of the City Code (VSMP permit fees shall be paid directly to DEQ) – See below
- Local DEQ Office: Valley Regional Office - (540) 574-7800,
<http://www.deq.state.va.us/Locations/ValleyRegionalOffice.aspx>

STOP, no additional information is required.

Table 1 of Section 13.05.050(2) of the City Code (VSMP permit fees shall be paid directly to DEQ)

VSMP Commercial Permit	Permit Fee (paid to DEQ)
Areas within common plans of development or sale with land disturbance acreage less than 1 acre	\$81
Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 1 acre and less than 5 acres	\$756
Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres	\$952
Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 10 acres and less than 50 acres	\$1,260
Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 50 acres and less than 100 acres	\$1,708
Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 100 acres	\$2,688