

STORMWATER POLLUTION PREVENTION PLAN

Project/Site Name:

**SINGLE FAMILY RESIDENCE
COMMON PLAN of DEVELOPMENT or SALE
STORMWATER POLLUTION PREVENTION PLAN (SWPPP)**

For Construction Activities At:

Project/Site Name _____
Project/Site Location & Address _____
City, State, Zip Code _____

Latitude: __ . ___ N (decimal degrees)

Longitude: __ . ___ W (decimal degrees)

Construction Activity Operator:

Company/Organization Name _____
Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Email Address _____
24-hour Emergency Contact _____

SWPPP Preparation Date:

Month, Day, Year _____

CERTIFICATION

"I certify under penalty of law that I have read and understand this document and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Operator Name: _____

Title: _____

Signature: _____

Date: _____

STORMWATER POLLUTION PREVENTION PLAN

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1.0 SWPPP Documents Located Onsite & Available for Review

SWPPP Document Type	Located Onsite & Available for Review?	
Registration Statement	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> NA
Notice of Coverage Letter	<input type="checkbox"/> Yes	<input type="checkbox"/> NA
Construction General Permit	<input type="checkbox"/> Yes	<input type="checkbox"/> NA
Site Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> NA
Erosion & Sediment Control/Stormwater Plan (or agreement in lieu of)	<input type="checkbox"/> Yes	<input type="checkbox"/> NA
Stormwater Management Plan (or agreement in lieu of)	<input type="checkbox"/> Yes	<input type="checkbox"/> NA

2.0 Authorized Non-Stormwater Discharges

Type of Authorized Non-Stormwater Discharge	Likely Present at Your Project Site?	
External buildings wash down	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Uncontaminated foundation or footing drains	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Uncontaminated excavation dewatering	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Landscape irrigation	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Others [describe]	<input type="checkbox"/> Yes	<input type="checkbox"/> No

3.0 Pollution Prevention Awareness

Employees will be given a “walk through” of the site identifying areas of possible pollution and will be shown Erosion and Sediment Controls and Pollution Prevention Practices (identified in Sections 4.0 and 5.0 of this SWPPP) that are applicable to their assigned job duties. A refresher meeting and “walk through” will be conducted on an as needed basis.

4.0 Erosion & Sediment Controls

Select all that apply	Erosion & Sediment Control	Estimated Installation Date	Estimated Removal Date	Responsible Party
<input type="checkbox"/>	Construction Entrance (Std. & Spec. 3.02)			Construction Activity Operator (See Cover Page of this SWPPP)
<input type="checkbox"/>	Silt Fence (Std. & Spec. 3.05)			
<input type="checkbox"/>	Culvert Inlet Protection (Std. & Spec. 3.08)			
<input type="checkbox"/>	Outlet Protection (Std. & Spec. 3.18)		NA	
<input type="checkbox"/>	Temporary Seeding (Std. & Spec. 3.31)	As required by 3.31	NA	
<input type="checkbox"/>	Permanent Seeding (Std. & Spec. 3.32)		NA	
<input type="checkbox"/>	Sodding (Std. & Spec. 3.33)		NA	
<input type="checkbox"/>	Mulching (Std. & Spec. 3.35)		NA	
<input type="checkbox"/>	Others [describe]			

Project/Site Name:

5.0 Potential Sources of Pollution & Pollution Prevention Practices

Pollutant-Generating Activity	Pollutants										Pollution Prevention Practice	Responsible Party
	Likely Present at your Project Site?	Sediment	Nutrients	Heavy Metals	pH (acids and bases)	Pesticides & Herbicides	Oil & Grease	Bacteria & Viruses	Trash, Debris, Solids	Other Toxic Chemicals		
Clearing, grading, excavating, and un-stabilized areas	<input type="checkbox"/> Yes <input type="checkbox"/> No	X							X		(1)	Construction Activity Operator (See Cover Page of this SWPPP)
Paving operations	<input type="checkbox"/> Yes <input type="checkbox"/> No	X					X		X		(2)	
Concrete washout and cement waste	<input type="checkbox"/> Yes <input type="checkbox"/> No			X	X				X		(3)	
Structure construction, stucco, painting, and cleaning	<input type="checkbox"/> Yes <input type="checkbox"/> No			X	X				X	X	(4)	
Dewatering operations	<input type="checkbox"/> Yes <input type="checkbox"/> No	X	X						X		(5)	
Material delivery and storage	<input type="checkbox"/> Yes <input type="checkbox"/> No	X	X	X	X		X		X	X	(6)	
Material use during building process	<input type="checkbox"/> Yes <input type="checkbox"/> No		X	X	X		X		X	X	(7)	
Solid waste disposal	<input type="checkbox"/> Yes <input type="checkbox"/> No								X	X	(8)	
Sanitary waste	<input type="checkbox"/> Yes <input type="checkbox"/> No		X		X			X			(9)	
Landscaping operations	<input type="checkbox"/> Yes <input type="checkbox"/> No	X	X			X			X	X	(10)	
Others [describe]	<input type="checkbox"/> Yes <input type="checkbox"/> No	[X]	[X]	[X]	[X]	[X]	[X]	[X]	[X]	[X]	(11)	

STORMWATER POLLUTION PREVENTION PLAN

Project/Site Name:

Pollution Prevention Practices:

- (1) **Clearing, grading, excavating and un-stabilized areas** – Utilize erosion and sediment controls to prevent sediment laden or turbid runoff from leaving the construction site. Dispose of clearing debris at acceptable disposal sites. Apply permanent or temporary stabilization, sodding and/or mulching to denuded areas in accordance with the erosion and sediment control specifications and the general VPDES permit for discharges of stormwater from construction activities.
- (2) **Paving operations** – Cover storm drain inlets during paving operations and utilize pollution prevention materials such as drip pans and absorbent/oil dry for all paving machines to limit leaks and spills of paving materials and fluids.
- (3) **Concrete washout and cement waste** – Direct concrete wash water into a leak-proof container or leak-proof settling basin that is designed so that no overflows can occur due to inadequate sizing or precipitation. Hardened concrete wastes shall be removed and disposed of in a manner consistent with the handling of other construction wastes.
- (4) **Structure construction, stucco, painting and cleaning** – Enclose, cover or berm building material storage areas if susceptible to contaminated stormwater runoff. Conduct painting operations consistent with local air quality and OSHA regulations. Mix paint indoors, in a containment area or in a flat unpaved area. Prevent the discharge of soaps, solvents, detergents and wash water from construction materials, including the clean-up of stucco paint, form release oils and curing compounds.
- (5) **Dewatering operations** – Construction site dewatering from building footings or other sources may not be discharged without treatment. Sediment laden or turbid water shall be filtered, settled or similarly treated prior to discharge.
- (6) **Material delivery and storage** – Designate areas of the construction site for material delivery and storage. Place near construction entrances, away from waterways, and avoid transport near drainage paths or waterways.
- (7) **Material use during building process** – Use materials only where and when needed to complete the construction activity. Follow manufacturer’s instructions regarding uses, protective equipment, ventilation, flammability and mixing of chemicals.
- (8) **Solid waste disposal** – Designate a waste collection area on the construction site that does not receive a substantial amount of runoff from upland areas and does not drain directly to a waterway. Ensure that containers have lids so they can be covered at the end of each day and during periods of rain, and keep containers in a covered area whenever possible. Schedule waste collection to prevent the containers from overflowing.
- (9) **Sanitary waste** – Prevent the discharge of sanitary waste by providing convenient and well-maintained portable sanitary facilities. Locate sanitary facilities in a convenient location away from waterways.
- (10) **Landscaping operations** – Maintain as much existing vegetation as practicable. Apply permanent or temporary stabilization, sodding and/or mulching to denuded areas in accordance with the erosion and sediment control specifications and the general VPDES permit for discharges of stormwater from construction activities. Apply nutrients in accordance with manufacturer’s recommendations and not during rainfall events.
- (11) **Others** – [If applicable, describe your Pollution Prevention Practice.](#)

6.0 Stormwater Management Controls

Select all that apply	Stormwater Management Control	Estimated Installation Date	Responsible Party
<input type="checkbox"/>	Post-development Stormwater Management Controls provided by a Larger Common Plan of Development or Sale	NA	Common Plan Construction Activity Operator
<input type="checkbox"/>	Rooftop Disconnection		Construction Activity Operator (See Cover Page of this SWPPP)
<input type="checkbox"/>	Sheetflow to Vegetated Filter (1 or 2)		
<input type="checkbox"/>	Grass Channel		
<input type="checkbox"/>	Rainwater Harvesting		
<input type="checkbox"/>	Permeable Pavement (1 or 2)		

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Select all that apply	Stormwater Management Control	Estimated Installation Date	Responsible Party
<input type="checkbox"/>	Infiltration (1 or 2)		Construction Activity Operator (See Cover Page of this SWPPP)
<input type="checkbox"/>	Bioretention (1 or 2)		
<input type="checkbox"/>	Others [describe]		

7.0 Spill Prevention & Response

Most spills can be cleaned up following manufacturer specifications. Absorbent/oil dry, sealable containers, plastic bags, and shovels/brooms are suggested minimum spill response items that should be available at this location.

- 1st Priority: Protect all people
- 2nd Priority: Protect equipment and property
- 3rd Priority: Protect the environment

1. Check for hazards (flammable material, noxious fumes, cause of spill) – if flammable liquid, turn off engines and nearby electrical equipment. If serious hazards are present leave the area and call 911. LARGE SPILLS ARE LIKELY TO PRESENT A HAZARD.
2. Make Sure the spill area is safe to enter and that it does not pose an immediate threat to health or safety of any person.
3. Stop the spill source.
4. Call co-workers and supervisor for assistance and to make them aware of the spill and potential dangers.
5. If possible, stop spill from entering drains (use absorbent or other material as necessary).
6. Stop spill from spreading (use absorbent or other material)
7. If spilled material has entered a storm sewer; contact locality's storm water department.
8. Clean up spilled material according to manufacturer specifications, for liquid spills use absorbent materials and do not flush area with water.
9. Properly dispose of cleaning materials and used absorbent material according to manufacturer specifications.

Emergency Contacts:

Normal Working Hours

DEQ Blue Ridge Regional Office (Roanoke)	540-562-6700
DEQ Blue Ridge Regional Office (Lynchburg)	434-582-5120
DEQ Northern Regional Office	703-583-3800
DEQ Piedmont Regional Office	804-527-5020
DEQ Southwest Regional Office	276-676-4800
DEQ Tidewater Regional Office	757-518-2000
DEQ Valley Regional Office	540-574-7800

Nights, Holidays & Weekends

VA Dept. of Emergency Management 24 Hour Reporting Service	804-674-2400
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Local Contacts

Local Fire Department	911
Local Police Department	911

STORMWATER POLLUTION PREVENTION PLAN

Project/Site Name: _____

8.0 Inspections & Corrective Action Log (make additional copies as necessary)

Qualified Inspector

Company/Organization: _____
 Name: _____
 Telephone Number: _____
 Qualifications: _____

Inspection Schedule

Discharges to impaired waters, surface waters within a TMDL watershed, or exceptional waters:

- Once every 4 business days; or
 Once every 5 business days and no later than 24 hours following a measurable storm event.

Inspection Date _____

Measurable Storm Event _____

Insert Date & Rainfall Amount of Last Measurable Storm Event (if applicable)

Best Management Practices (BMPs)	In Compliance with SWPPP?	Corrective Action Needed; Responsible Party	Date Corrective Action Taken
Erosion & Sediment Controls (Section 4.0)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Pollution Prevention Practices (Section 5.0)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Stormwater Management Controls (Section 6.0)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

Certification

"I certify under penalty of law that I have read and understand this document and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Operator Name: _____

Inspector Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

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9.0 Grading & Stabilization Activities Log

Date Grading Activity Initiated	Description of the Grading Activity (including location)	Date Grading Activity Ceased	Date Stabilization Measures Initiated	Description of the Stabilization Measure (including location)

10.0 SWPPP Modification & Update Log

Modification Date	Description of the Modification / Update	Modification Prepared By (name & title)

INSTRUCTIONS for COMPLETING the SINGE FAMILY RESIDENCE, COMMON PLAN of DEVELOPMENT or SALE STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

General

A Stormwater Pollution Prevention Plan (SWPPP) must be developed prior to obtaining locality (e.g., City, County, Town) authorization to commence land disturbance.

Cover Page

For a construction activity, enter the project/site name and physical address (if available), including city (or town), state and zip code. Enter the latitude and longitude in decimal degrees of the construction activity.

Enter the Construction Activity Operator's company/organization name, the Operator's name and mailing address, including city (or town), state, and zip code, telephone number, email address (if available), and a 24-hour emergency contact.

Enter the SWPPP preparation date.

The Construction Activity Operator identified on the cover page of the SWPPP is responsible for certifying the information contained therein. Please sign the certification in INK. Please note that state statutes require the SWPPP to be signed as follows:

- (1) For a corporation: by a responsible corporate officer;
- (2) For a partnership or sole proprietorship: by a general partner or the proprietor, respectively;
- (3) For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official.

Section 1.0 SWPPP Documents Located Onsite & Available for Review

Utilize the provided checklist to ensure that the required SWPPP documents are located onsite and are available for review, if applicable.

Section 2.0 Authorized Non-Stormwater Discharges

Identify the authorized non-stormwater discharges likely to be present at the project site. If an unlisted authorized non-stormwater discharge is likely to be present at the project site, provide it here.

Section 3.0 Pollution Prevention Awareness

Provide employees with a "walk through" of the project site and identify areas of possible pollution, erosion and sediment controls, and pollution prevention practices which are applicable to their assigned job duties. Conduct refresher meetings and perform additional "walk throughs" on an as needed basis.

Section 4.0 Erosion & Sediment Controls

Identify the erosion and sediment controls to be implemented at the project site. For each erosion and sediment control, enter the estimated installation date and estimated removal date. If an unlisted erosion and sediment control will be implemented at the project site, provide the applicable information here.

Section 5.0 Potential Sources of Pollution & Pollution Prevention Practices

Identify the pollutant-generating activities likely to be present at the project site; implement and maintain the corresponding pollution prevention practices. If an unlisted pollutant-generating activity is likely to be present at the project site, describe it, identify the associated pollutant(s), and provide the corresponding pollution prevention practice(s) to be implemented and maintained.

Section 6.0 Stormwater Management Controls

Identify the stormwater management controls to be implemented at the project site, if applicable. For each stormwater management control, enter the estimated installation date. If an unlisted stormwater management control will be implemented at the project site, provide the applicable information here.

Section 7.0 Spill Prevention & Response

Most spills can be cleaned up following manufacturer specifications. The priority should be to protect all people, equipment, property, and the environment. Enter the telephone number of your local fire and police departments.

Section 8.0 Inspections & Corrective Action Log

Enter the qualified inspector's company/organization name, the inspector's name, telephone number, and qualifications. Select the applicable inspection schedule, enter the construction activity inspection date, and enter the date and rainfall amount of the last measurable storm event (if applicable). Identify if the implemented best management practices are in compliance with the SWPPP. Enter corrective actions needed; the party responsible for implementing the corrective actions, and the date corrective actions were taken, if applicable. Make additional copies of the inspection and corrective action log as necessary.

Section 9.0 Grading & Stabilization Activities Log

Enter the date grading activities were initiated, a description of the grading activities including location, the date grading activities ceased, the date stabilization measures were initiated, and a description of the stabilization measures including location.

Section 10.0 SWPPP Modification & Update Log

Enter the SWPPP modification date, description of the SWPPP modification/update, and the name and title of the SWPPP modification preparer, if applicable.



VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY

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Matthew J. Strickler
Secretary of Natural Resources

David K. Paylor
Director
(804) 698-4000

July 1, 2019

TO: Any Operator constructing a Single-Family Detached Residential Structure

RE: Coverage under the 2019 VPDES Construction General Permit (VAR10)
Construction of a Single-Family Detached Residential Structure
Various locations throughout the Commonwealth of Virginia

Dear Permittee:

Any operator with a stormwater discharge associated with the construction of a single-family detached residential structure, within or outside a common plan of development or sale, is authorized to discharge under the General VPDES Permit for Discharges of Stormwater from Construction Activities (VAR10) and is not required to submit a registration statement or the Department of Environmental Quality portion of the permit fee provided that they comply with the terms and conditions of the general permit. The effective date of your coverage under this general permit is July 1, 2019 or the date of locality authorization to commence land disturbance, whichever is later. **The general permit will expire on June 30, 2024.**

A copy of the general permit can be obtained from DEQ's webpage at the following location:

<http://www.deq.virginia.gov/Portals/0/DEQ/Water/Publications/CGP2019.pdf>.

The general permit contains the applicable Stormwater Pollution Prevention Plan (SWPPP) requirements and other conditions of coverage. Please print the general permit and read it carefully as you will be responsible for compliance with all permit conditions.

If your activity discharges to a surface water that is impaired or designated as exceptional, please see below for additional requirements:

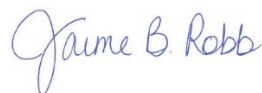
1. Does this proposed land-disturbing activity discharge to a surface water identified as impaired or for which a TMDL wasteload allocation has been established and approved prior to the term of the general permit for (i) sediment or a sediment-related parameter or (ii) nutrients? If **YES**, then the following general permit (Part I B 4 a) and SWPPP requirements (Part II B 5) must be implemented for the land-disturbing activity:
 - Permanent or temporary soil stabilization shall be applied to denuded areas within seven (7) days after final grade is reached on any portion of the site;
 - Nutrients (e.g., fertilizers) shall be applied in accordance with manufacturer's recommendations or an approved nutrient management plan and shall not be applied during rainfall events;
 - Inspections shall be conducted at a frequency of (i) at least once every four (4) business days or (ii) at least once every (5) business days and no later than 24 hours following a measurable storm event. In the event that a measurable storm event occurs when there are more than 24 hours between business days, the inspection shall be conducted on the next business day; and
 - Representative inspections used by utility line installation, pipeline construction, or other similar linear construction activities shall inspect all outfalls.

2. Does this proposed land-disturbing activity discharge to a surface water identified as impaired or for which a TMDL wasteload allocation has been established and approved prior to the term of the general permit for polychlorinated biphenyl (PCB)? If YES, then the following general permit (Part I B 4 b) and SWPPP requirements (Part II B 6) must be implemented for the land-disturbing activity:
- Implement an approved erosion and sediment control plan;
 - Dispose of PCB-contaminated materials in compliance with applicable state, federal, and local requirements to minimize the exposure of PCB-containing building materials;
 - Inspections shall be conducted at a frequency of (i) at least once every four (4) business days or (ii) at least once every (5) business days and no later than 24 hours following a measurable storm event. In the event that a measurable storm event occurs when there are more than 24 hours between business days, the inspection shall be conducted on the next business day; and
 - Representative inspections used by utility line installation, pipeline construction, or other similar linear construction activities shall inspect all outfalls.
3. Does this proposed land-disturbing activity discharge to an exceptional water as identified in Section 30 of the Water Quality Standards, 9VAC 25-260? If YES, then the following general permit (Part I B 5) and SWPPP requirements (Part II B 7) must be implemented for the land-disturbing activity:
- Permanent or temporary soil stabilization shall be applied to denuded areas within seven (7) days after final grade is reached on any portion of the site;
 - Nutrients (e.g., fertilizers) shall be applied in accordance with manufacturer's recommendations or an approved nutrient management plan and shall not be applied during rainfall events;
 - Inspections shall be conducted at a frequency of (i) at least once every four (4) business days or (ii) at least once every (5) business days and no later than 24 hours following a measurable storm event. In the event that a measurable storm event occurs when there are more than 24 hours between business days, the inspection shall be conducted on the next business day; and
 - Representative inspections used by utility line installation, pipeline construction, or other similar linear construction activities shall inspect all outfalls.

Any operator with an existing (i.e., previously permitted) stormwater discharge associated with the construction of a single-family detached residential structure, within or outside a common plan of development or sale, must update their SWPPP to incorporate the changes to the Construction General Permit effective July 1, 2019. Please update your SWPPP as soon as possible but no later than sixty (60) days from the date of this letter.

If you have any questions about this permit, please contact the DEQ Office of Stormwater Management at ConstructionGP@deq.virginia.gov.

Sincerely,



Jaime B. Robb, Manager
Office of Stormwater Management