



DEPARTMENT OF PLANNING & INSPECTIONS
116 W. BEVERLEY STREET | P.O. BOX 58 | STAUNTON, VA
24402
540.332.3862 (OFFICE) 540.332.3807 (FAX)

APPEAL TO THE BOARD OF ZONING APPEALS

Applicant: _____ Date: _____

Mailing Address: _____

Phone: _____

Email Address: _____

I (we) respectfully request that the Board of Zoning Appeals review the decision made on _____, 20____ by the Zoning Administrator.

Address of Property: _____

Legal Description (Block No., Lot No., Section): _____

Applicable Provision of Zoning Code: _____

The following action is requested:

- An interpretation of the zoning map/Zoning Code.
- An appeal of an administrative decision.

Description of Problem: _____

Has the applicant previously filed an appeal in connection with this property? _____

List and explain any existing special use permit or variance previously granted on this property:

What is the applicant's interest in the property?

- Owner
- Contract purchaser (attach copy of pending contract or option agreement)
- Owner's agent
- Other (explain)

Explanation of purpose to which property will be put: _____

Attach supporting material such as a site plan, tax map, topographic map, drainage map, utility easement map, building elevation map, etc.

Signature of Applicant

Fee Paid: _____