



**APPLICATION FOR APPEAL OF THE DESIGN GUIDELINE RECOMMENDATIONS
 PROVIDED PER SCC 18.83 ENTRANCE CORRIDOR OVERLAY DISTRICT,
 18.83.030 (3) APPLICABILITY**

**116 West Beverley Street
 Staunton, VA 24401
 (540) 332-3862
 (540) 332-3807 Fax**

DATE SUBMITTED:	
Location of Property (please include tax map number)	
Business Name	
Applicant / Property Owner	Representative / Agent
Signature	Firm
Address	Address
City/State/Zip	City/State/Zip
Phone/Fax No.	Phone/Fax No.

PLEASE CHECK APPROPRIATE BOX

<input type="checkbox"/>	New Buildings	<input type="checkbox"/>	New Site Design	<input type="checkbox"/>	New Sign
<input type="checkbox"/>	Addition(s) to Existing Buildings	<input type="checkbox"/>	Addition / Rehabilitation of Existing Site Design	<input type="checkbox"/>	Reface of Existing Sign(s)

	Rehabilitation of Existing Building		Site Plantings and Materials		Use of Sign Type not Permitted or Recommended in the District
	Building Materials / Color		Exterior Building and Site Lighting		Sign Illumination
	Other (specify):				

INFORMATION TO BE SUBMITTED WITH APPLICATION

Information submitted shall establish the scope, relationships, forms, size, and appearance of the proposed features by means of plans, elevations, and typical construction details and explain your request for an appeal. A list of materials shall be included in the submission that identifies the type and quality of materials to be incorporated into the proposed improvements. *Please note that consideration will not be given to incomplete applications.*

DESCRIPTION OF PROPOSAL, 12 SETS REQUIRED

	Narrative describing the proposed work
	Sketch, drawing and/or elevations of proposed features
	Site plan or plat of property showing location of proposed features
	Photographs illustrating proposed features in place

The above named person/firm named as representative/agent has permission to represent me regarding this Application for Appeal of the Design Guideline Recommendations Provided Per SCC, 18.83 Entrance Corridor Overlay District, 18.83.030 (3) Applicability.

Applicant's Signature (Property Owner)

Date