

Talking Book Center
Board Meeting Minutes for Monthly Meeting
April 25, 2019

Present: Koressa Malcolm, Dan Swift, Margaret Bailey, Margaret Ralston, Sarah Skrobis, Ilia Desjardins, Catherine Bacik, Mary Stephenson, Daza Craig, Phyllis Campbell, Elzena Anderson, Alisa Cummings, Mike Thelk, Marian Hackney

Absent: J H Cline

A copy of the March 2019 minutes were distributed through email and reviewed by Board members prior to the meeting. A MOTION was made by Dan and seconded by Sarah to accept the minutes. The motion passed unanimously.

Treasurer's Report: Dan sent a copy of the treasurer's report to members prior to the meeting. There was little activity during the month but several checks have come in since printing the report and several commitments are pending.

The financial reports have been reviewed and discussed and it appears that the financial reporting is correct and accurate.

Staff Report:

Ilia presented the staff report and a copy will be on file for any to review. Exciting news: the Staunton TBC won the NLS Subregional Library of the Year award which includes receipt of \$1,000! Ilia, Sarah, and Elaine will be attending the awards luncheon at the LOC in Washington D.C.

There were 4 new patrons in April. Duplication on Demand was pushed back to June. The Senior Event at Gypsy Hill Park gym is set for Friday, April 26. United Way Greater Augusta will visit the TBC on May 1 and Ilia will present to Waynesboro Kiwanis on May 7. Board members need to respond to the invitation for the Volunteer Luncheon at the Staunton Public Library to be held on May 9, if they have not done so already.

Community Foundation updates: CF is sponsoring a workshop geared for staff and Board members on May 14 (9:00-2:00) at the Best Western in Waynesboro. Details can be found at <https://cfcbr.org/your-case-for-support-persuasive-advocacy/>. Board members were also encouraged to look for grants and notify Koressa if they find something useful.

Notes from TBC President:

Following a discussion, it was decided to commemorate past Board members with a plaque in the TBC, listing those who have served. Phyllis will investigate the possibility of adding braille. The TBC President will also send a letter of appreciation to the individual/s.

Committee Reports:

Finance Committee: No report. We will need a Board member to replace Mike in July.

Development Committee: Plans are in progress for the celebration and dates will be set. A Paint Night is being planned for June. It was suggested we include a donation jar at all our events.

Nominating Committee: A motion was made by Dan and seconded by Marian to nominate Catherine as Vice President to fill the current vacancy. Motion passed unanimously. The search continues for a Board member willing to serve as President in the new term starting in July 2019. An orientation is needed for the 3 new Board members who will be starting in July. Koressa will work with Ilia to make contact in June and compile and distribute the packet of information for the new members. Mike will leave the Board after his term ends in June. Board members are encouraged to identify potential candidates to serve on the Board in the future.

Outreach Committee: Alisa has distributed 16 packets of materials and signed up 2 new members. Her presentation at the Lexington City Council was well received.

Strategic Action Plan Committee: No report. It was noted that the current Strategic Plan expires in 2020.

Old business:

No report.

New business:

TBC Mission Statement needs to be revised. A motion was made and passed unanimously to form a committee to work on this revision. Daza will coordinate with those interested via email to bring a draft to the next meeting.

It was suggested to include information about upcoming TBC events during the Library Year Awards on May 15-16. The upcoming celebration will focus on inviting patrons and politicians in the TBC service area. The Community Foundation can be a resource for funding such an event.

The Next meeting will be May 23, 2019 at 3:30.

A MOTION to adjourn was made by Margaret R. and seconded by Alisa. Motion approved unanimously.

Marian Hackney
Secretary TBC